



# LOON ORGANICS

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## Harvest Moon Co-op CSA Pick-Up: TUESDAYS FROM Noon – 8 P.M.

**1. The CSA Box.** Your CSA share will be pre-packed in a  $\frac{3}{4}$  waxed cardboard box, and will be stored inside the co-op store. We deliver boxes by noon on Tuesdays. There will be a stack of CSA boxes against a wall next to the produce and bulk foods, and please help yourself to a box. The pick-up is self-serve. A store employee can help you find the CSA boxes, if you don't initially see them. Boxes are all the same size and have the same contents. Boxes are not labeled with your name, but do have our farm's logo on them. Please take the box on the top of the stack and make sure it is the Loon CSA box (there is another CSA that delivers on Tuesdays as well).

**2. Please bring back your box every week!** We will re-use the boxes many times over the season, which saves both money and resources. Another idea is to bring bags with you to transfer the CSA contents, and leave the box with us. Please flatten your box and put it on top or behind the stack of CSA boxes so that we can easily pick them up next week. Instructions (and photos) of how to open and flatten the boxes without ripping them are included on the second page of this letter.

**3. Check-off List.** We have a check-off list with each member's name. Please check the box next to your name on the list before you leave. The checklist will be on top of the stacks of CSA boxes. If your name is not on the check off list, please call us and check in with us before taking a box.

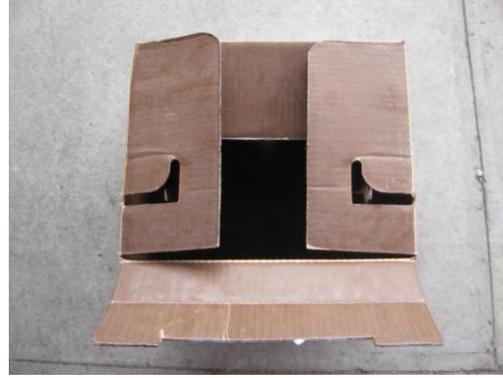
**4. Can't pick-up your box?** If you'll be out of town or unable to pick-up your box, you're welcome to have a friend or neighbor come and get your box for you. You don't need to tell us that you are sending someone else, but let them know about the procedure and the check-off list. If you subscribe to a  $\frac{1}{2}$  share, you can defer a box to the following Tuesday, but give us a week's notice **BY E-MAIL**.

**5. Leftover Boxes: If you haven't picked up your box by 8 p.m. on Tuesday when the co-op closes, your box will be donated to co-op employees or to the food shelf.** The co-op doesn't have room in their coolers to refrigerate and store your boxes overnight, so the pick-up is **TUESDAY ONLY**. We aren't able to make up a box for you another week, if you forget to pick up.

**6. Newsletters:** Each weekly CSA box comes with a newsletter detailing the contents of the CSA box, storage tips, nutritional info, recipes, and news from the farm. We usually e-mail the newsletter out on Monday afternoon/evening as a reminder about the upcoming Tuesday pick-up and will e-mail out to all members.

**7. Half-Share Subscribers Only:** If you subscribed to a  $\frac{1}{2}$  share, you will receive a full CSA box **every other week**. We will assign you a pick-up week to begin, and then you will have a box packed for you every other week for a total of 9 weeks. Half Share members either begin pick-ups on our 1<sup>st</sup> week of deliveries and continue every other week thereafter OR you will begin pick-ups on our 2<sup>nd</sup> week of deliveries and continue every other week thereafter. If you split a full share with another family, we pack just one full share box for you. It is up to you and your box sharer to split the contents.

## How to Open & Flatten Your CSA Box (Without Ripping It)



**To open: Squeeze the top flap so that it bends at the fold and slips out of the slots it is fitted into. Do not pull up on top flap without squeezing. Pulling will rip and weaken the box.**



**To Flatten: Stand Box Upside Down. SQUEEZE the box end flaps back so it bends at the fold and gently slides out of the slots. Be careful not to pull up on the center tab; it will rip flaps and damage box.**



**Repeat on other side.**

**Lift all box flaps up, so the box can be flattened.**

Let us know if you have questions, otherwise we will send a reminder e-mail the week before pick-up begins. We expect our first CSA delivery to be on Tuesday, June 12<sup>th</sup>. We're happy to have many of you back with us for your 2<sup>nd</sup>, 3<sup>rd</sup> ... even 6<sup>th</sup> year as Loon CSA members. Wow! It's such a pleasure to grow food for our Loon community of eaters. Thanks to everyone who joined up this year, and welcome to the newbies! Thanks to Harvest Moon for allowing us to drop off our CSA boxes there each week, and thanks to you all for supporting local, family farmers!! Great organic produce from our farm will soon be on its way to you!

Your farmers, Adam and Laura